

Hustisford School District

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Elementary Principal

Dena Serwe

Director of Special Education/School Psychologist

Buildings and Grounds Committee Meeting Minutes of Monday, January 8, 2024

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, January 8, 2024, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Kevin Muche, member; Clint Bushey, MS/HS Principal; and Heather Cramer, District Administrator

New Business:

- **Maintenance Update**—The gas lines in the science room are holding and working. We are having issues with the pumps and pipes at the HS that deal with the sewer and pumping of waste out of the building. A gas regulator was fixed in the tech ed. area.
- **HVAC Update**—Owner training has been completed on the new system. The only piece of work still needing to be complete is the installation of the stair treads. There has been an issue with the blower in the gym at JHE. Bassett fixed the issue and it is working now. The music room at the MS/HS is having issues heating up. There are issues with the VAV's within the room. Bassett will be fixing these issue. There was a fail on JHE boiler #1. It was reset and has not occurred again, but something to watch.
- **Future Facilities Planning/April Referendum Question**—The committee reviewed the question that was presented. There were a few updates that Mrs. Cramer will take forward prior to the board meeting. The changes that were identified were order of projects and some clarifying language.
- **District Environmental Health and Safety Plan**—Mrs. Cramer presented a plan for environmental health and safety. This plan would work with EMC and provide the oversight of all areas in the district that need to be addressed. The plan would encompass all requirements such as asbestos, blood borne pathogens, employee training, chemical storage and documentation, and other pertinent areas. The company would also assist in reporting that needs to be complete. This plan is something that will be of benefit to us as we move to make changes in the district. The plan will be on for the board meeting in January.
- **2024-2025 School Calendar**—Mrs. Cramer provided a proposal for the 24-25 calendar. The calendar will be on the January agenda for discussion and potential approval.